



## **Work Shop Report to support the Fiji GCF Readiness Project “Enhancing Direct Access to Climate Finance in Fiji – Phase II”**

### **Report on the First Closed Sector Working Group Training Session for 2023 held May 3<sup>rd</sup> 2023 lead by the Climate Change Division (CCD) of the Office of the Prime Minister (OPM)**

Draft report

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## **Management Guidance and Technical Oversight**

Prashant Chandra and Ms Aswethal Kumar at the Climate Change Division (CCD), Office of the Prime Minister (OPM)

## **Acknowledgements**

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## **Disclaimer**

The views expressed in this publication are those as presented by the authors and do not necessarily represent those of the Government of Fiji, or of the Global Green Growth Institute or its Member States.

## **Executive Summary**

This report responds to the activities carried out under output 1.3 Relevant country stakeholders (which may include executing entities, civil society organizations and private sector) have established adequate capacity, systems and networks to support the planning, programming and implementation of GCF-funded activities

The present report covers the training report for the first closed Sector Working Group meetings for 2023

The training materials have been developed for and used during the training sessions held May 3<sup>rd</sup> 2023 shared with the CCD (OPM).

The present report provides for an overview of the training agenda, training participants, training materials, training content, group work conducted and training evaluations results.

Training evaluation feedback from participants revealed that the training session content and delivery was clear and informative.

## Abbreviations

CCD	Climate Change Division
GCF	Green Climate Fund
GGGI	Global Green Growth Institute
IKM	Information and Knowledge Management
OPM	Office of the Prime Minister

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## Introduction

This report responds to the activity 1.3.2 for the outcome 1.3 on country stakeholder capacity, systems and networks to support the planning, programming and implementation of GCF-funded activities

The aim of the training of this session was to continue to build capacity to manage, facilitate and exchange information via the SWGs set up during Phase 1 - this will strengthen the coordination mechanism (the SWGs) and support ongoing engagement of stakeholders.

The present report covers the **training report** for the session held May 3rd 2023 . The training materials were shared with the CCD and the GGGI as per separate communication.

### 1. Training Materials and Agenda March 29<sup>th</sup> 2023

The training agenda was as follows:

5 minutes	<b>Introduction</b>
15 minutes	<b>Session 1. SWGs</b> 1. Agenda and context for this GCF readiness 2. Role of SWGs
15 mins	<b>Session 2. Concept note summary</b> i) Project rational ii) Impact potential iii) Summary of investment need and efficiency
30 mins	<b>Session 3. Working session</b> Intro – Summary of Concept Note review Process Group work – all review criteria 1 Group I – Impact Potential and Paradim Shift criteria 2-4, Group II – Investment and Efficiency 5-8, Group III – Consultation and sustainability 9-10
30 mins	<b>Session 4. Feedback in plenary</b> Report back of 3 groups Discussion and agreement of final decision with recommendations
1.5 hours	End of session – Refreshments and light lunch

#### Selected useful links :-:

<https://fijiclimatechangeportal.gov.fj/>

<https://fijiclimatechangeportal.gov.fj/resource/documents/>

The training session focused on the following aspects:

- Role of SWGs
- Concept Note Review, process and Role of SWG

Key points

#### **The Sector Working Groups are based broadly around 8 thematic areas of GCF**

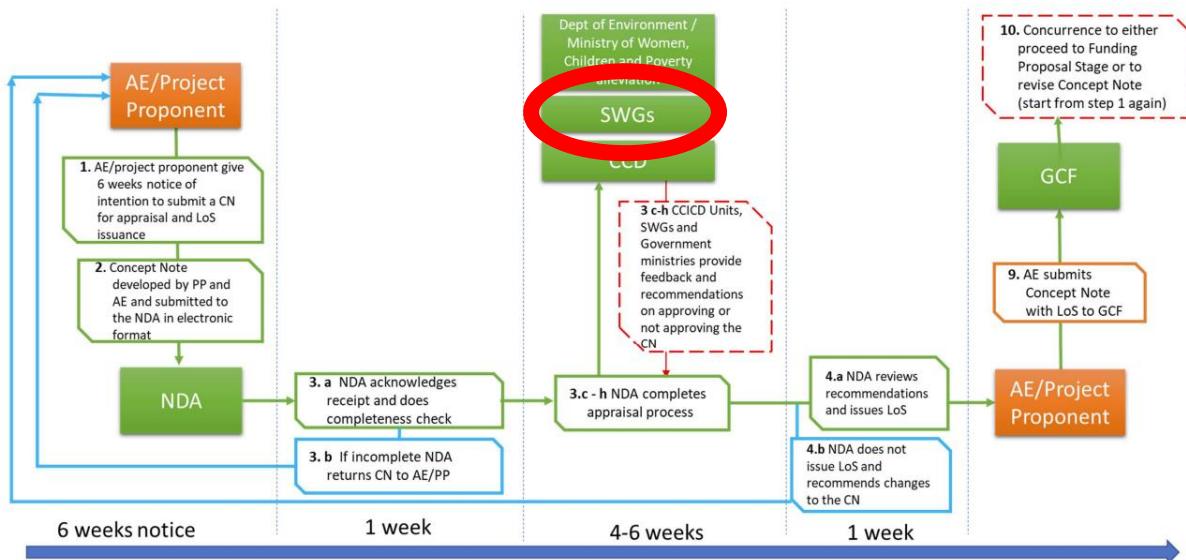
- SWG 1: Sustainable Livelihoods and Healthy Communities
- SWG 2: Ecosystems and Ecosystem Services and Sustainable Natural Resources Management
- SWG 3: Climate Resilient Infrastructure, Sustainable Energy and Built Environment
- SWG 4: Sustainable Transport

**The Consultative Members** are to provide advice, feedback and recommendations in the development and appraisal of NDA policies and procedures and GCF concept notes and funding proposals

Also noted was the **General Open Membership Working Group** where Members are included in a Community of Practice

This meeting brought together representation from all four Consultative SWGs and the NDA secretariat

In anticipation of many concept notes to be sent for review in the near future to the **Consultative SWGs the role and process was explained.**



As many nominated focal point are new to the proces there is an encouragement to review the Letter of Support (LOS) Process and to provide comments to the SWG process manual.

Also noted was the availability of many climate finance related trainings on the **Civil Service Moodle platform accessible to ALL civil servants.**



A concept Note was reviewed on Nature Based Solutions that had been reviewed by CCD and needed additional work before being presented to SWGs for review.

The review questions were practiced through three working groups

- Group I – Impact Potential and Paradigm Shift criteria 2-4,
- Group II – Investment and Efficiency 5-8,
- Group III – Consultation and sustainability 9-10

All groups agreed that the concept as written was not clear, inaccurate in naming localities and lacked references to support the arguments.

In addition there was a request to differentiate funding requested by country and by stakeholder and for the consultation plans to be clearer and more thorough. The issue of land tenure being a potential issue consultation including for this particular challenge needed to be included.

The processes for stakeholder consultations were considered to be work exploring and aligning to existing processes to limit consultation fatigue.

In all the training was useful to transmit the need for SWGs to input their knowledge and perspectives in future projects to ensure buy-in but also for sustainability of the projects and limit potential future challenges.

The training concluded with a brief mention of the climate finance for private sector strategy that is being developed also through this phase of GCF readiness.

## 2. Training Participants

**Closed SWG– Meeting #1 – Wednesday 03 May, 2023 (10am- 12pm)**

*Ministry of Finance, Level 2, Conference Room*

**Attendance Registry of 26 Participants out of 50 convened– 9 Female Participants**

NAME	ORGANIZATION / MINISTRY	POSITION
Arvin Singh	Ministry of Civil Service	Policy Analyst
Eparama Veivuke	Ministry of Education	Senior Curriculum Specialist
Timoci Samisoni	Ministry of Lands and Mineral Resources	Deputy Secretary
Alipate	Ministry of Home Affairs and Immigration	Manager (M & E)
Laurie Singh	Office of the Prime Minister	Programme Development Manager
Kavinesh Kumar	Ministry of Waterways	Research Officer
Jacinta Lal	Ministry of Tourism and Civil Aviation	Director
Matilda	Habitat for Humanity Fiji	SMO

Michael Hill	Habitat for Humanity Fiji	SMO
Letila Tuiyalani	Ministry of Finance	Manager-International Cooperation Division
Caroline Mate	Ministry of iTaukei Affairs	Senior Research Officer
Filimone Ralogaivau	Climate Change Division	Adaptation Officer
Ranjila Singh	Climate Change Division	Mitigation Specialist
Prashant Chandra	Climate Change Division	Manager Climate Change
Nitesh Chand	Ministry of Finance	Program Manager
Noa Seru	Climate Change Division	Advisor
Ravneeth Dewan	UNEP	Regional Coordinator
Jeanette Mani	Climate Change Division	Mitigation team
Krishan Pratap	Office of the Prime Minister	Drua Incubator coordinator
Sophia Rounds	Climate Change Division	PA
Namisha Nikita	Climate Change Division	Mitigation Officer
Noim Uddin	GGGI	Senior Officer
Sumeet Naidu	GGGI	Consultant
Aswethal Kumar	Climate Change Division	IKM
Gabriel Mara	Climate Change Division	Adaptation Officer
Izhaar Ali	Climate Change Division	Oceans Officer

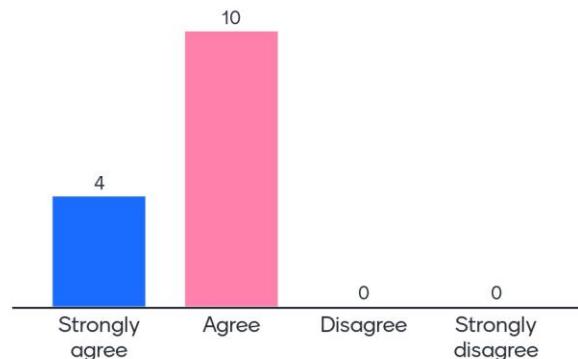




### 3. Training Evaluation

Was the content and delivery of meeting clear?

Mentimeter



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In one word describe what you liked about todays meeting?

Mentimeter

good process driven  
collaborative  
**informative**  
interactive  
useful collaboration  
constructive  
instructive interesting discussions

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## What are your agenda suggestions for the next meeting?

7

Answers

 Mentimeter

Open SWG modality and SOP breakdown

If the concept notes could be forwarded previously. Sharing of previous concept note comments.

Send out the concept ahead of time for review.

Lessons learnt from previous projects

How we can lessen the work by the SWG. There needs to be better filtration by CCD as the NDA through consultation with relevant line ministries on issues raised today

Have proper guideline or user manual for CWG to use when appraising Concept papers

SWG TOR LESSONS LEARNT

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The feedback was discussed and it was agreed to have a next SWG meeting on lessons learnt from a Fiji GCF project that has been approved to learn from challenges and also elements that worked and could be used for future GCF projects.

The LOS and SWG GCF process documents are to be shared with SWG groups.

End of report