



DEPARTMENT OF ENVIRONMENT

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FORM 1 APPLICATION CHECKLIST – RESEARCH PERMIT

Incomplete applications will not be accepted

NAME OF PERMIT HOLDER: _____

1.	Complete Application Form 1	
2.	A request letter providing the following information: <ul style="list-style-type: none">- Species name- Type of samples- Sample quantity- Packaging information- Mode of transport- Images of sample (with a scale)	
	Attachments to the letter:	
3.	Brief Introduction of project- Research brief	
4.	Collection site (coordinates) and reason for export	
5.	Valid research permit	

“Our Environment, Our Investment, Our Responsibility”

6.	List of local partners and their contact information	
7.	List of international partners and their contact information	
8.	Approvals from relevant Ministry's - Ministry of Education and Ministry of Fisheries	
9.	Processing Fee: \$30.08	

Processing Time: 21 Working days

For Official use:

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Name of receiving
Officer

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Date

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Signature