



**Form: EMA/EIAP 1**  
**EIA SCREENING APPLICATION**  
(Regulation 4)

Legal background:

1. A person who carries out any development activity or undertaking which is subject to the environmental impact assessment (EIA) process without an approved EIA report commits an offence and is liable on conviction to a maximum fine of \$750,000 or to imprisonment not exceeding 10 years or both.
2. In addition, the Director may apply to the court for an order to stop the work.
3. A person who contravenes –
  - (a) any requirement under Part 4 of the Act; or
  - (b) a condition for approval of a development proposal or an approved EIA report, commits an offence and is liable on conviction to a maximum fine of \$250,000 or to imprisonment not exceeding 3 years or both.

Guidance notes:

1. This form sets out the information on a development proposal that the approving authority requires to make a decision on whether an EIA report is required on the proposal ('screening').
2. The proponent should follow the format of this form as far as possible and should provide detailed and accurate descriptions of the project location, activities, and potential impacts. If details are not available, reasons must be given.
3. Clear site mapping of the location, structures and physical features of the proposed undertaking must be provided on appropriately scaled diagrams and attached to this form.
4. A fee of \$250.00 is payable to the approving authority on submission of this form and should accompany it.

Bank Detail for payment

Account Name: Environment- Trust Fund  
Account Number: 87414614  
Bank: Bank of the South Pacific (BSP)  
Narration: (Company/Development Name)  
Swift/ BIC code: BOSPFJFJ

**Part A – General Information**

**A1. Title of the proposed development activity**

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**A2. Approving authority for the proposal**

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**A3. Proponent**

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Name of Proponent (Individual or body corporate)

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Address

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**A4. Contact person for purposes of Environmental Impact Assessment**

Name \_\_\_\_\_

Position (if body corporate) \_\_\_\_\_

Address \_\_\_\_\_

Telephone: \_\_\_\_\_ Facsimile: \_\_\_\_\_

Mobile: \_\_\_\_\_ E-mail: \_\_\_\_\_

**A5. Nature of the development proposal**

\_\_\_\_\_

**A6. Estimated value of the completed project if approval is granted**

\_\_\_\_\_

**A7. Project consultant**

Contact Person: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Facsimile: \_\_\_\_\_

Mobile: \_\_\_\_\_ E-mail: \_\_\_\_\_

- A8.**  No previous application for approval of this proposal  
 Previous decision on this proposal (Give details)

**A9. Landowner**

Contact Person: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Facsimile: \_\_\_\_\_

Mobile: \_\_\_\_\_ E-mail: \_\_\_\_\_

Nature of title to the land

\_\_\_\_\_

State whether the landowner (if not the proponent) has consented to the proposed development, with details of the circumstances

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\_\_\_\_\_

If the land is native land, state the view of the NLTB on the proposal

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**A10. Local authority**

*(If not the approving authority)*

Contact Person: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Facsimile: \_\_\_\_\_

Mobile: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Part B – Details of the Development Proposal**

**B1. Nature of the site**

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**B2. Nature and scope of the proposed development**

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**B3. Location of the proposed development**

*(The project profile must include plans showing the location of the proposal and its surrounding environment.)*

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**B4. Reasons/justification for the proposal**

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**B5. Description of the proposed development**

(i) Geographical Location

*Give a written description of the proposed site, including boundaries.*

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- (ii) **Physical Features**  
*Major physical features of the site e.g. large buildings, other large structures, roads, pipelines, transmission lines, marine transport facilities, etc.*

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- (iii) **Area to be affected by the development**  
*Description of local environment including topography, water courses, adjacent lands.*

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**B6. Alternatives**

- (i) Alternatives that are being considered, or that have been considered and rejected -  
- Sites

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- Construction methods

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- Operating procedures

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- (ii) Reasons for the rejection of those alternatives

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**B7. Public consultations**

(i) State what public consultations have been held on the proposal, if any;

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(ii) State what public response there has been to the proposal, as evidenced by consultations or otherwise.

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**B8. Inspection**

Dates on which inspections can be carried out

*(Note: The proponent must ensure that all necessary consents and approvals (if the proponent is not the owner of the site) have been or will be obtained so that inspection of the site can take place)*

**Part C – Environmental impact of the proposed activity or undertaking**

**C1. Environmental impact**

(i) State in general terms what environmental or resource impacts that the proposal is likely to have.

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(ii) State how such impacts will be managed or mitigated.

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**C2. Pollution incidents**

Pollution incidents that might be generated by the proposal

*(A 'pollution incident' is the introduction, either directly or indirectly, of a waste or pollutant into the environment, which results in harm to living resources and marine life, hazards to human health, hindrance to marine activities including fishing and other legitimate uses of the sea, impairment of quality for use of water, air or soil, reduction of amenities or the creation of a nuisance)*

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**C3. Construction phase (if applicable)**

- (i) Proposed date of commencement of construction  
(First physical construction activity on site)

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- (ii) Type of construction work e.g. dredging etc. and the processes to be followed

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- (iii) Estimated total construction period  
(If staged, list each stage and its estimated duration)

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- (iv) Potential sources of pollution during the construction phase, including airborne emissions, liquid effluents and solid waste materials

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(v) Hazardous substances and pollutants that might be discharged during the construction phase

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(vi) Any GMOs and LMOs involved in the construction activity

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**C4. Operation of the undertaking or activity on completion of construction**

(i) Proposed date of commencement of operation of the undertaking or activity

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(ii) Description of the operation

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(iii) Potential sources of pollution from the undertaking or activity, including airborne emissions, liquid effluents and solid waste materials

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(iv) Hazardous substances and pollutants that might be discharged by the undertaking or activity

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(v) Any GMOs and LMOs involved in the operation of the undertaking or activity

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**C5. Environmental monitoring**

(i) Description of environmental monitoring proposed during construction and operation of the undertaking

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(ii) Estimated period of monitoring

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(iii) Parameters to be monitored such as water quality, effluent quality etc, with estimated time frames

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**Part C – Declaration by/on behalf of proponent**

**I/We apply for EIA screening of the proposal referred to above.**

I/We certify that the particulars given above are true and correct to the best of my/our knowledge and belief

I/We confirm that all necessary consents and approvals (if they are not the owners) have been/will be obtained so that inspection of the proposal can take place

I/We agree to inspections being carried out and samples being taken in accordance with the regulations.

I/We attach the fee of F\$.....

Signature of applicant

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Full name in block letters

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Name of company (if applicable)

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Applicant's position in company (if applicable)

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Date

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*Note: If the proponent is a corporate body this form must be signed in accordance with the Articles of Association or other constituent document of the body.*

**Locality Plan:**

*The form must have attached to it a locality plan sufficient to identify the land or premises to which the proposal relates and any other information, plans or drawings needed to describe the proposed development.*

*The locality plan must clearly show the location of the site in relation to the surrounding area. It must be of sufficient quality to be used by Officers of this Department to locate the site for the purposes of a site inspection.*

5 hard copies and one electronic copy of this completed form and of the locality plans, together with the fee of F\$....., must be sent to the approving authority for the proposal, with a copy to –

The EIA Administrator

Department of Environment

P.O.Box 2109

Government Buildings

Suva

*(Or direct to the EIA Administrator, if the Administrator is the approving authority)*

**Part D – For official use**

The development proposal comes under:

- Part 1 of Schedule 2 of the Environment Management Act
- Part 2 of Schedule 2 of the Environment Management Act
- Part 3 of Schedule 2 of the Environment Management Act

Proposal number allocated: \_\_\_\_\_

Approving Authority for the proposal: \_\_\_\_\_